

# City of Buckner



## Agenda BOARD OF ALDERMEN STUDY SESSION

Buckner City Hall

315 South Hudson St.

### 03/18/2021

### 6:00 PM

**Meeting called by:** Section 400.380 of the Municipal Code of Buckner, Missouri

**Type of meeting:** Open, except where noted for executive session

### Agenda Topics

- |                                 |   |           |
|---------------------------------|---|-----------|
| <b>I. Call to Order</b>         |   | Mayor Box |
| <b>II. Pledge of Allegiance</b> |   | Mayor Box |
| <b>III. Minutes</b>             | 1. Approval of the Board of Aldermen March 4, 2021 Business Session Minutes   | Mayor Box |
| <b>IV. Public Comments</b>      |   |           |
| <b>V. Committee Reports</b>     | Administration and Finance Committee<br>Public Health and Safety Committee<br>Park Board<br>Planning and Zoning Commission<br>Public Works Committee<br>Fairs and Festivals Committee | Mayor Box |
| <b>VI. Old Business</b>         | NONE  | Mayor Box |

## VII. New Business

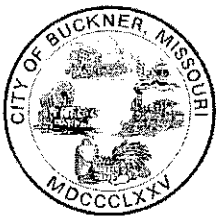
1. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION regarding the selling Police Department and Public Works Equipment.** Mayor Box  
The Board of Aldermen will discuss selling one police car and several equipment from Public Works.
2. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION regarding hiring a new Parks/Public Works employee.** Mayor Box  
The Board of Aldermen will discuss hiring a new employee. Sponsored by Alderman Kollé
3. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION regarding purchasing new equipment for public works.** Mayor Box  
The Board of Aldermen will discuss purchasing a new mower and excavator for public works.  
Sponsored by Alderman Kollé

## VIII. Elected Official Comments

Mayor Box

## IX. Adjournment

Mayor Box



**CITY OF BUCKNER**  
**Board of Alderman Meeting Minutes**  
*Business Session*

03/04/2021

**CALL TO ORDER**

The Board of Aldermen of the City of Buckner, Missouri, met in a Business Session on March 4, 2021 in the Council Chambers located in Buckner City Hall. Mayor Darrel Box called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

The following Aldermen were present:

Alderman Jones	Alderman Norris
Alderman Ross	Alderman Kolle
Alderman Butts	Alderman Walcott

The following Aldermen were absent: None

The following staff members were present: City Administrator Bobadilla, Police Chief Sutherland, and City Attorney Alex Felzien.

**MINUTES**

Alderman Butts made the motion to approve the February 18, 2021 Study Session Minutes. Alderman Kolle seconded; all Aldermen voted aye.

Alderman Butts made a motion to amend the agenda to discuss the Splash Park as Item number 4 under New Business. Alderman Jones seconded the motion. All Aldermen voted aye.

**PUBLIC COMMENTS**     None

**OLD BUSINESS**     None

**NEW BUSINESS**

**1. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION regarding Special Permit for Fireworks stand.**

City Administrator Bobadilla stated that Snap Crackle and Boom are asking for a special permit to sell fireworks at 32 South Sibley. Josh Lansdale, owner of Snap, Crackle and Boom, gave a brief overview of his business and experience from last year. Alderman Walcott stated that last year there were signs on the property that blocked the view for customers crossing Sibley and asked if these signs could be moved to prevent it from happening again. Josh Lansdale replied that they will make sure that the signs will be placed so not to create a hazard. Alderman Norris made a motion to approve. Alderman Butts seconded the motion. All Aldermen voted aye.

**2. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION regarding zoning code amendment and Planning and Zoning Committee.**

City Administrator Bobadilla stated that he was approached about a development at Osage Springs and while going through the City's current ordinances he noticed that they were very vague when it comes to the proper steps and procedures for new development. His plan is to have the city's legal staff amend the current zoning ordinances to clearly define the steps and procedures for new development and create a



# CITY OF BUCKNER

## Board of Alderman Meeting Minutes

### *Business Session*

03/04/2021

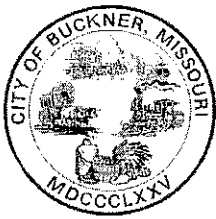
pay schedule; then create a development guide and post it to the city's website. City Attorney Alex Felzien stated that the last time the zoning code was updated was 1998 and the objective is a comprehensive update to the zoning code so that citizens and staff will have a clear guide to follow. Alderman Ross asked what the projected cost for attorney's fee will be to do this update. Attorney Felzien replied that it should take 4 to 5 hours of his time which is billed at \$180 or \$190 per hour. City Administrator Bobadilla stated that our current ordinance on the Planning and Zoning Committee requires 10 members of which 7 are supposed to be citizens. Currently, the Planning and Zoning committee has 3 and needs 4 more people to serve. Alderman Norris made a motion to approve having the city's attorneys amend the zoning codes as discussed. Alderman Walcott seconded the motion. All Aldermen voted aye.

### **3. UPDATE ON THE WATER AND SEWER RECOMMENDATIONS BY BARTLETT & WEST.**

City Administrator Bobadilla stated that he met with Bartlett & West last month and discussed several options regarding water, sewer, and street projects. Bartlett and West responded with a first draft. Upon reviewing the first draft, he has scheduled another meeting with them this week to try and breakdown their proposal into smaller projects that will fit the city's budget which will come forth to the Board once it is complete. City Administrator Bobadilla also stated that he has asked Bartlett & West to help with securing grants for all projects since they have a dedicated department that has expertise in applying and receiving grants. Bobadilla gave an example that Bartlett & West helped the City of Lexington obtain a \$10,000 grant for road improvements

### **4. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION regarding a spray park at Heisler Park.**

Tony Miles stated that the Park Board has already purchased a train feature and, originally, the idea was just to have that one feature and a small splash pad. They have raised \$8,000 due to fundraising that will be used to add 6 to 8 items around the train. The pad will be 60 feet wide by 80 feet long. The train by itself is 45 feet long. The water consumption will be around \$800 per month (city cost). Tony stated that they can monitor the water use and if needed they can cut back the water at the spray park. The current plan is to have the water run down to the creek and, in the future, can capture that water and use it for watering the ballfields. The Park Board plans to meet on March 20<sup>th</sup> at the park at 2:00 pm to discuss the placement of the spray park. Currently, the three proposed sites are west of the pool house, straight south of the pool house, and where field #3 use to be. Alderman Ross was concerned about the cost of \$10,000 per year for water. Tony Miles stated that it will be less because it will only be used six months a year which is about \$4,000 to \$5,000. Alderman Ross asked if maintenance costs will be incurred by the city. Tony Miles replied that it will be a park expense. Alderman Ross asked about liability and insurance costs. Raquel Miles stated that the cost to insure the train was \$250 and \$250 to cover the rest of the splash park per year. Alderman Walcott stated that the citizens were promised a spray park when the pool was



# CITY OF BUCKNER

## Board of Alderman Meeting Minutes

### *Business Session*

03/04/2021

removed. Alderman Kolle asked who will be responsible for cleaning the features at the splash park. Tony Miles stated that it will be Public Works. Alderman Norris asked if the citizens who live around the park were taken into consideration for the placement of the spray park. Tony Miles replied that the area south of the pool house was the least desirable placement due to the proximity of those houses. Alderman Butts made a motion to approve the park board to proceed with the planning of the splash park. Alderman Jones seconded the motion. All Aldermen voted aye.

#### **ELECTED OFFICIAL COMMENTS**

Alderman Butts thanked Public Works for replacing the street signs and asked about the potholes at 24 Highway and Sibley and the sandburs at the park. City Administrator Bobadilla stated that he contacted MoDOT last week through their website about those potholes and that he was meeting with Raquel Miles to discuss ways to get rid of the sandburs. Alderman Butts asked what the requirements were for advertising projects. Attorney Felzien replied that it must advertise in a local newspaper. City Administrator Bobadilla stated that projects \$10,000 and over must be advertised for 3 days; 10 days prior to the bid opening.

Alderman Kolle asked about the water meter that the citizen at 120 Cooper discussed at the last Board meeting. Bobadilla stated that the meter was tested, and it is reading accurately.

Mayor Box stated that he asked the City Administrator to get bids on sealcoating Hudson from Adams to Washington and chip sealing South Hudson south of the tracks. Mayor Box reported that the total cash on hand was \$653,000, the street fund has \$127,000, the water and sewer fund \$113,000, parks capital improvement fund \$129,000 and the General Fund \$107,000. Mayor Box asked for all Aldermen to look at the roads in their area and notify him or the City Administrator of any roads that need to be repaired.

Police Chief Sutherland introduced newly hired Police Officer Richard Kendall.

Alderman Butts made a motion to amend the agenda to discuss having a firework display at the Park on July 3, 2021. Aldermen Jones seconded the motion. All Aldermen voted aye.

Tony Miles stated that Raquel just found out that the company that put on the firework display in the past has an opening for July 3, 2021. In the past the city paid \$5,000 for the firework display. Raquel Miles asked if there will be funds available for the fireworks and a band to play at the event. Alderman Norris stated that Snap, Crackle and Boom indicted to him last year that they would be interested in putting on the display. Alderman Kolle asked the projected cost of a band. Raquel Miles stated that previous events the band was \$1,000. Alderman Butts made a motion to approve not to exceed \$8,000 for the event of July 3, 2021. Alderman Jones second the motion. All Aldermen voted aye.



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**ADJOURN**

- Alderman Butts made the motion to adjourn, seconded by Alderman Jones. All Aldermen voted aye.
- Meeting adjourned at 6:38 pm.

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Darrel Box, Mayor

Attest

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Joe Bobadilla, City Administrator/Clerk